

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF NORFOLK
Wednesday, June 1st, 2016
Department of Development
500 E. Main Street, Suite 1500
Norfolk, VA 23510

Present:

Directors

Robert E. Garris, Jr. - Presiding
Michael Lee
Wayne Coleman
Michael Cox
Jaeson Dandalides
Richard Ottinger
Ursula Rhodes
Antonio Sisco

Counsel

George Consolvo – Kaufman & Canoles

Advisory Committee

Christine Garczynski – Director of Finance

Staff

Peter Chapman – Executive Director
Chuck Rigney – Assistant Executive Director
Andrew Yancey - Secretary-Treasurer
Dawn Ryan - Assistant Secretary-Treasurer

Guests

Leslie Osborn – Sen. Bus. Development Manager
Morgan Whayland – City of Norfolk
Sandra Choi – Department of Development
Kevin White – Kaufman & Canoles
Anita Poston – Vandenter Black, LLC
Eric Hartley – Virginian Pilot

Absent

Kim Brown
Jeffrey Brooke
W. Craig Reilly

MEETING CALLED TO ORDER

A meeting of the Economic Development Authority was held on June 1st, 2016. Chairman Garris called the meeting to order at 7:30 a.m. Chairman Garris welcomed the guests present.

NEW BUSINESS

Norfolk Academy Refunding Bond

Chairman Garris introduced Mr. Kevin White, Bond Counsel for Norfolk Academy and Mr. Garris opened a public hearing for public review and comments on the Norfolk Academy Revenue Bonds. Mr. White briefed the Board and public in attendance on the plan of finance in the amount of up to \$32,000,000. All other provisions will remain the same for yearly billing of the administrative fees. There was no comments from the public and Mr. White asked that the public hearing be closed.

Chairman Garris advised that the inducement resolution before the board be reviewed and asked if the Board had any comments. Having no further comments, Mr. Lee motioned, seconded by Mr. Dandalides to approve the Inducement Resolution presented by Mr. White. Vote 7-0-0 (Attachment #1)

Virginia Schooner

The Chairman asked Mr. Rigney to advise the Board on the current situation of the Virginia Schooner revenue bond under the name Virginia Maritime Foundation Bond. The Foundation has requested that the EDA Board forgive the amount owed under the annual administrative fee totaling \$3,155.83. Mr. Rigney advised the Board as they may have seen in the local paper already that the Schooner Virginia is now property of the City of Norfolk and therefore under City ownership. With the Foundation having inadequate funds to pay its obligations, the Board agreed to forgive debt upon a motion by Mr. Coleman, seconded by Mr. Ottinger. Vote 7-0-0

OLD BUSINESS

FY-17 Proposed Budget Discussion

Chairman Garris asked the Board if there was any discussions to address and Mr. Coleman responded.

Upon a motion by Mr. Lee, seconded by Mr. Coleman the Board unanimously approved the FY-17 budget as presented. Vote 7-0-0 (Attachment #2)

EB-5 – RFP Discussion

Chairman Garris asked Mr. Chapman to advise the Board of the process and the obligation of the Board in the RFP process. Mr. Chapman stated that there is no financial obligation to the EDA or the City. Mr. Coleman stated to the Board that he was not a big supporter of the program and expressed concern. The request before the Board is to approve the release of the RFP to potential respondents. Mr. Sisco arrives 7:56 am. Ms. Sandra Choi from the Department of Development explained that this RFP will be a way of finding out who is qualified to match a regional center to provide financing for large size projects throughout the City. The RFP will be sent out to the public in the coming months and a committee will be set up to review the responses. (Attachment#3)

A motion by Mr. Lee, seconded by Mr. Ottinger to move forward with releasing the RFP for EB-5 to public was unanimously approved. Vote 8-0-0

OTHER BUSINESS

Mr. Chapman asked Leslie Osborn to announce the news of the City receiving the approval form HUD for the Section 108 loan program in the amount of \$19 million dollars. Mr. Chapman invited the Board to the briefing at 8am on Friday, June 3 at the Dominion Enterprise Building for DNC announcement.

CLOSED SESSION

Michael Lee moved that the Directors of the Economic Development Authority (EDA) assemble in a closed meeting for the purpose of discussing real estate matters, as authorized by Section 2.2-3811(A)(3) of the Virginia Freedom of Information Act, as amended, whereupon by a motion by Mr. Lee, seconded by Mr. Garris, the motion was approved by roll call vote, Mr. Coleman, Mr. Cox, Mr. Dandalides, Mr. Lee, Mr. Ottinger, Ms. Rhodes, Mr. Sisco, and Mr. Garris voting in favor.

At the end of the closed session discussion, the Chairman invited a motion, which was made by Mr. Lee that the Directors of the EDA reconvene in an open meeting, such motion was seconded by Ms. Rhodes and unanimously approved.

The Chairman then invited a motion that the Directors of the EDA certify by roll call vote that only matters that could be considered public business matters lawfully exempted from open meeting requirements were discussed in the closed meeting, and that only public business matters identified in the motion to go into the closed meeting were heard, discussed or considered while in the closed meeting. Upon a motion by Mr. Coleman, seconded by Mr. Lee, the motion was approved by roll call vote, Mr. Coleman, Mr. Cox, Mr. Dandalides, Mr. Lee, Mr. Ottinger, Ms. Rhodes, Mr. Sisco, and Mr. Garris voting in favor.

MINUTES

The Chairman asked the Board to review both sets of draft minutes of the May meetings and when they were considered accurate and complete he would accept a separate motion to approve each set of minutes.

Upon a motion by Mr. Lee, seconded by Mr. Ottinger, the Board approved the minutes of the May 4th, 2016 meeting. The vote was 8-0-0.

Upon a motion by Mr. Lee, seconded by Mr. Ottinger, the Board approved the minutes of the

May 13th, 2016 meeting. The vote was 8-0-0.

ADJOURNMENT

A motion was made, seconded and approved to adjourn the meeting at 8:54 a.m.

Approved by *Robert E. Samis, Jr.*

- Attachments:
1. Norfolk Academy Bond - Refunding
 2. FY-17 Approved Budget
 3. EB5 – RFP Proposed