

**MINUTES**  
**ECONOMIC DEVELOPMENT AUTHORITY**  
**OF THE CITY OF NORFOLK**  
**Wednesday, August 21<sup>st</sup>, 2018**  
**Department of Development**  
**999 Waterside Drive, Suite 2430**  
**Norfolk, VA 23510**

**Present:**

Directors

Michael Lee - Presiding  
Kim Brown  
Wayne Coleman  
Jaeson Dandalides  
Richard Ottinger  
Antonio Sisco

Counsel

Barry W. Hunter – Kaufman & Canoles

Staff

Chuck Rigney – Executive Director  
Sean Washington - Secretary-Treasurer  
Dawn Ryan - Assistant Secretary-Treasurer

Guests

George Homewood - Department of Development  
Bob Sharak – Department of Development

Absent

Jeffrey Brooke  
Michael Cox  
Robert E. Garris, Jr  
W. Craig Reilly  
Ursula Rhodes  
Christine Garczynski – Director of Finance - Advisory Committee

## **MEETING CALLED TO ORDER**

A special meeting of the Economic Development Authority of the City of Norfolk (the “EDA”) was held on August 21<sup>st</sup>, 2018 at the Department of Development office location in Ste. 2430. Vice Chairman Lee called the meeting to order at 3:04 p.m. Vice Chairman Lee welcomed the guests to the special meeting.

## **NEW BUSINESS**

Vice Chairman Lee asked Mr. Hunter to brief the Board on the resolution (the “Sentara Lease Resolution”) which was the subject of the special meeting. Mr. Hunter stated that the Sentara Lease Resolution approves the execution and delivery of an amendment to the existing lease between the EDA and Sentara Health Plans, Inc. for space at 824 N. Military Highway, Norfolk, VA. The lease amendment adds approximately 44,428 sq. ft. of additional office space to the current lease. Mr. Hunter outlined the principal economic terms relating to the additional lease space and noted that the lease, as amended, would expire on July 31<sup>st</sup>, 2024. Mr. Rigney and Mr. Hunter responded to questions that were asked.

Upon a motion by Ms. Brown, seconded by Mr. Sisco, the Board approved the Sentara Lease Resolution as presented. Vote 6-0-0.

## **ADJOURNMENT**

A motion was made, seconded and approved to adjourn the meeting at 3:23 p.m.

Approved by Mich W. Lee

Attachments: 1. Sentara Lease Resolution