

ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF NORFOLK

Meeting Minutes

The Economic Development Authority of the City of Norfolk called, and held, its regular monthly meeting on Tuesday, June 8th, 2021 at 12:00 P.M. on the 4th floor of the Dominion Tower, 999 Waterside Drive, Suite 400 Norfolk, Virginia 23510.

Due to the Governor's declared state of emergency regarding COVID-19, the public was also granted electronic access to the meeting via WebEx through a link on the Authority's Website.

DIRECTORS PRESENT:

Antonio Sisco – Chair
Jeffrey Brooke – Vice Chair
Kim Brown
Jaeson Dandalides
Linwood Fisher
Michael Lee
Richard Ottinger
Robert E. Garris, Jr
Carter Smith

STAFF PRESENT:

Jared Chalk – Executive Director
Sean Washington – Secretary-Treasurer
Dawn Ryan – Assistant Secretary-Treasurer (Remote)
Darielle Williams - Assistant Secretary-Treasurer

COUNSEL PRESENT:

Barry Hunter – Kaufman & Canoles, P.C.

GUESTS:

Robert Sharak - Dept. of Economic Development
Dawn Best - Vasant & Gusler, Inc.
Richard Ss - *(Remote Participation)*
Raffi Rodrigo- *(Remote Participation)*
Wanderson - *(Remote Participation)*
Waeley - *(Remote Participation)*
Erik - *(Remote Participation)*
Eduardo - *(Remote Participation)*
Daniel - *(Remote Participation)*
Alex - *(Remote Participation)*
Amanda- *(Remote Participation)*

ABSENT:

Ursula Rhodes
Kelsey Sarcone

MEETING CALLED TO ORDER

Chairman Sisco called the meeting to order at 12:05 P.M. and thanked staff and directors for attending.

AGENDA OVERVIEW

Mr. Chalk provided an overview of the agenda.

NEW BUSINESS / UPDATES

Mr. Chalk advised the Board of a proposed change in the Authority's Procurement Regulations relating to small purchases of goods and nonprofessional services and to small purchases of professional services. The amendment would change the amount from \$50,000 to \$200,000 for small purchases of goods and non-professional services and change the amount from \$30,000 to \$80,000 for small purchases of professional services. The changes reflect the increased amounts permitted under the Virginia Public Procurement Act.

The Chairman entertained a motion for approval of the amendment to the Authority's Procurement Regulations. Mr. Fisher moved to approve; Mr. Lee seconded the motion and the resolution was approved by a vote of 9-0-0. (Attachment #1)

Mr. Washington continued with the next agenda item, the new proposed FY-2022 annual budget. Mr. Washington highlighted some new items added and a few items for the review. He asked the Directors if they had any additional questions to address them in an e-mail or phone call and they will be reviewed at the next meeting before the Board votes on the Budget. (Attachment #2).

Mr. Washington presented the CAP Program Resolution for approval of four micro grants. Upon motion by Mr. Smith and seconded by Mr. Ottinger, the Board approved the CAP Grant Resolution for the four grant requests, by a vote of 9-0-0. (Attachment #3).

OLD BUSINESS/BRIEFING

Mr. Chalk asked the Board to approve having remote location meetings in the fall. Upon a motion by Mr. Fisher; seconded by Mr. Garris, the motion to have remote meetings at different locations in the fall was approved by a vote of 9-0-0.

CLOSED SESSION

Mr. Garris made the following motion to convene in a closed meeting:

Mr. Chairman, I move that the Directors of the Economic Development Authority of the City of Norfolk convene in a closed meeting pursuant to Section 2.2-3711.A.29 of the Code of Virginia for the purpose of discussion of the award of a public contract involving the expenditure of public funds and discussion of the scope of such contract relating to special financing and tax consultation services in connection with Military Circle Mall redevelopment, where discussion in an open meeting would adversely affect the Authority's bargaining position or negotiating strategy. The motion was seconded by Mr. Fisher and unanimously approved on a roll call vote. Roll call vote: Ms. Brown, Mr. Brooke, Mr. Dandalides, Mr. Fisher, Mr. Garris, Mr. Lee, Mr. Ottinger, Mr. Sisco and Mr. Smith all aye, with no nays. (Vote 9-0-0)

(Ms. Brown left the meeting 1:05PM)

OPEN MEETING

After reconvening in an open meeting, Mr. Garris moved for the adoption of the following certification:

The Directors of the Economic Development Authority of the City of Norfolk certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed, or considered in the meeting by the Directors of the Authority. The motion was seconded by Mr. Fisher and unanimously approved on a roll call vote. Roll call vote: Mr. Brooke, Mr. Dandalides, Mr. Fisher, Mr. Garris, Mr. Lee, Mr. Ottinger, Mr. Sisco and Mr. Smith all aye, with no nays. (Vote 8-0-0)

OLD BUSINESS/BRIEFING

The Chairman entertained a motion for approval of the minutes of the May 5, 2021, Board meeting. Mr. Lee moved to approve the minutes; Mr. Brooke seconded the motion, and Mr. Garris abstained, the Minutes were approved by a vote of 7-1-0.

ADJOURNMENT

A motion was made, seconded, and unanimously approved to adjourn the meeting at 1:07 P.M.

Approved by _____

1. Amended Procurement Regulations Resolution
2. Fiscal Year Draft Budget 2022
3. CAP Program Resolution