**coVIRGINIA ENTERPRISE ZONE GRANT PROGRAM**

**Local Zone Administrator Verification**

**To be completed by the Zone Investor**

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| **Zone Investor Name** |  |
| **Business Name** |  |
| **Contact Phone #** |  |
| **Contact Email** |  |
| **Physical Address of Applicant Property** |  |
| **Town/City/County** |  |
| **Zip Code** |  |
| **Narrative Summary**  (In a paragraph, summarize the project, including building use and owner, a summary of the work completed, and the timeline of the project.) |  |

**To be completed by the Investor or CPA**

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| **Permits required and included?** **If included, the permits must be FINAL**  *(Check with Building Inspector)*  (If not required by the locality, then a third party inspection must be provided.) | If permits required by the locality, then a Certificate of Occupancy or Final Inspection is required.  \_\_\_\_ Certificate of Occupancy (C.O.) from Locality provided \_\_\_\_ Final Inspection from Locality provided; no C.O. required  If permits were not required by the locality, then a third party inspection must be provided.  \_\_\_\_ Third Party inspection provided and is marked as final |
| **CPA Attestation required and included?**  (**For RPIGs,** a CPA Attestation is required for all grants.)  (**For JCGs,** a CPA Attestation is required for JCGs except: when applicant has base year employment at or below 100 PFTP and grant eligible positions at or below 25 PFTP) | \_\_\_\_ CPA Attestation  \_\_\_\_ No CPA Attestation required |
| **JCG Worksheet required and included?**  (**For JCGS,** JCG Worksheet is required for submission for all first time JCG applicants and any JCG applicants that did not require submission of the CPA Attestation) | \_\_\_\_JCG Worksheet required  \_\_\_\_No JCG Worksheet required  \_\_\_\_Not Applicable |
| **Eligible Use**  (Must be commercial, industrial, or mixed-use) | \_\_\_\_Commercial  \_\_\_\_Industrial  \_\_\_\_Mixed-Use |
| **Threshold Met**  (**For RPIG** that is a new construction, threshold= $500,000)  (**For RPIG** that is a rehab/expansion, threshold= $100,000)  (**For JCG**, threshold=4 jobs) | \_\_\_New Construction threshold met=$500,000  \_\_\_Rehab/Expansion threshold met=$100,000  \_\_\_JCG Threshold met=4 jobs |

**To be completed by the LZA**

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| **Zone Name** |  |
| **Zone #** |  |
| **Zone Designation Date** |  |
| **Property Identification #** |  |
| 🞎 I certify that the property of the applicant is located within the boundaries of an Enterprise Zone. | |
| **Local Zone Administrator Name** |  |
| **Local Zone Administrator Signature**  (may be digital) |  |
| **Date Signed** |  |