

# ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF NORFOLK

## Meeting Minutes

The Economic Development Authority of the City of Norfolk called, and held, its regular monthly meeting on Wednesday, March 2, 2022, at 12:00 Noon on the 4th floor of the Dominion Tower, 999 Waterside Drive, Suite 400 Norfolk, Virginia 23510.

Due to COVID-19, the public was also granted electronic access to the meeting via WebEx through a link on the EDA's Website.

### **DIRECTORS PRESENT:**

Jeffrey Brooke – Vice Chair  
Jaeson Dandalides  
Richard Ottinger  
George Polizos  
Kelsey Host Sarcone  
Carter Smith

### **STAFF PRESENT:**

Jared Chalk – Executive Director  
Sean Washington – Secretary-Treasurer  
Dawn Ryan – Assistant Secretary-Treasurer

### **COUNSEL PRESENT:**

Barry Hunter – Kaufman & Canoles, P.C.

### **GUESTS:**

Kyle Spencer – City of Norfolk - Resilience  
Nikole Dunkley – Lyon Shipyard  
Tamara Williams – TCC, Workforce Solutions  
Laura Hanson – TCC, Business & Corporate Solutions  
Trevor Kraeutler – Whiting-Turner  
Shenette Felton – City of Norfolk - Assistant Director of Finance  
Bob Sharak – Department of Economic Development  
Nihal Vasty - Department of Economic Development  
Katelyn Philleo - Department of Economic Development  
Mike Paris - Department of Economic Development  
Terry Richards - Department of Economic Development – Norfolk Works

### **REMOTE PARTICIPATION GUESTS:**

Brandon Sabetta – SB Ballard  
Kip Pagach – Fairwater LLC

### **ABSENT:**

Antonio Sisco  
Kim Brown  
Morgan Whayland

## **MEETING CALLED TO ORDER**

Vice Chairman Brooke called the meeting to order at 12:02 PM and thanked staff and directors present for attending and allowing him to fill in for the Chairman in his absence.

## **OLD BUSINESS/BRIEFING**

The Chairman then asked for approval of the minutes of the February 2, 2022, Board meeting. Mr. Ottinger moved to approve the minutes which was seconded by Mr. Smith and was approved with one abstention from Ms. Host Sarcone (Vote 5-0-1).

## **AGENDA OVERVIEW**

Mr. Chalk reviewed the agenda items and gave the Board his report on a few upcoming events like the State of the City in April, RFP review of Greyhound Bus Station due Friday March 4<sup>th</sup> and Technical Assistance Program Applications are now due March 15<sup>th</sup>, 2022, for the next round.

## **NEW BUSINESS / UPDATES**

Mr. Chalk introduced the first presenters on the agenda: Mr. Kyle Spencer, acting chief resilience officer with the City of Norfolk. He is working on the Army Corps Flood Wall Study project which is a \$250M funded project to build the flood wall on the City's waterfront properties. This will bring protection from mega storms in the future and revitalize the living shoreline. The total project value will be \$383,500,000. of that \$69,331,000 is for Norfolk Harbor and Channels Deepening. The next steps are developing the project partnership agreement with Norfolk district. State grants awarded -- Incorporation community flood preparedness fund and working on additional Grants from the state. (Attachment #1)

The next presenter introduced by Mr. Chalk was Mike Paris and the team behind the Weld Now Program that is a partnership between the City's office of Norfolk Works, TCC and Lyon's Shipyard. Each of the ladies took a few minutes to introduce themselves and explain their participation in the program. This project is called the Mobile Welding Lab Partnership Training Program. Terry Richards introduces Norfolk Works purpose and location. Tamara Williams introduced herself and Laura Hanson as well as TCC's Center for Work Force Solutions purpose in this training and provided educational steppingstones. Nicole Dunkley then introduced Lyon's Shipyard and briefed the Board on their partnership with Norfolk

and TCC. Mike Paris then spoke on the working timeline and next steps in reaching residents as well as targeting the adjacent St. Paul's area. Mr. Brooke asked for a cost and set up fee for funding needed to the wrap the Mobile Welding Lab used for advertising the program.

A motion to approve the cost of the wrapping the vehicle to be funded by the EDA's marketing account. Ms. Host Sarcone motioned and was seconded by Mr. Brooke with a unanimous approval. (Vote 6-0-0).

Mr. Chalk then introduced Ms. Nicole Ryf from Hampton Roads Alliance for an update on most recent visits and upcoming visits across the country. The calendar shows 15 international engagements which have already started, and Mr. Sharak from the Department of Development's office has attended two so far this past year. Most popular projects are offshore wind GoVA and Lambert's Point Docks. The annual meeting is March 10<sup>th</sup>, and the Board was offered to attend.

Mr. Washington advised the Board that the EDA's audit was completed, found clean with no fraud issues, and only one material witness was the change in management of Military Circle Mall and the transfer of financial between management companies. He advised if the Board had specific questions when reviewing they could reach out to him directly. This will be voted on at the next meeting for approval.

Mr. Washington also advised the Board that the Capital Access Program update and would send out the flyer to the Board in e-mail.

#### **CLOSED SESSION**

Mr. Brooke made the following motion to convene in a closed meeting:

Mr. Chairman, I move that the Directors of the Economic Development Authority of the City of Norfolk convene in a closed meeting pursuant to Sections 2.2-3711.A.29 and 2.2-3711.A.39 of the Code of Virginia for the purpose of discussion of the terms or scope of a public contract involving the expenditure of public funds which relate to the redevelopment of Military Circle Mall, where discussion in an open meeting would adversely affect the Authority's bargaining position or negotiating strategy, and/or discussion or consideration of proprietary information related to economic development which is


excluded from mandatory disclosure pursuant to subdivision 3 of Section 2.2-3705.6 of the Code of Virginia. Roll call vote: Mr. Brooke, Mr. Dandalides, Mr. Ottinger, Mr. Polizos, Ms. Host Sarcone, and Mr. Smith, all aye, with no nays. (Vote 6-0-0)

After reconvening in an open meeting, Mr. Brooks read the following certification for consideration by the Board:

The Directors of the Economic Development Authority of the City of Norfolk certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed, or considered in the meeting by the Directors of the Authority. Roll call vote: Mr. Brooke, Mr. Dandalides, Mr. Ottinger, Mr. Polizos, Ms. Host Sarcone, and Mr. Smith, all aye, with no nays. (Vote 6-0-0)

**ADJOURNMENT**

There being no further business to come before the EDA, Mr. Sisco adjourned the meeting at 1:39 PM.

Approved by 

Attachments:

- 1. Army Corps Flood Wall Study – Presentation
- 2. Weld Now – Resolution