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**Board Retreat Agenda**

November 18, 2022

11:30AM – 3:00PM

***Meeting Location:***

Assembly – 400 Granby St, Norfolk, Virginia 23510

**Old Business**

1. Review and approval minutes for the Meeting on October 19, 2022

**New Business / Updates**

1. **Welcome/Agenda Overview** – Sean Washington - *(11:30AM – 11:40AM)*
   1. Department Overview/Highlights
2. **History/Purpose of the Economic Development Authority** – Sean Washington –

*(11:40AM -12:00PM)*

1. **EDA Structure(s) in the State of Virginia** – Robert Sharak *(12:00PM – 12:30PM)*
2. **Lunch** **Served -** *(12:30PM – 1:00PM)*
3. **Financial Overview** -Sean Washington *(1:00PM – 1:30PM)*
   1. EDA Assets – (Accounts, land, etc.)
   2. Bond Administration
   3. City Audit Process
      1. Financial Policy
4. **Military Circle Mall Update** – Tami Simonds *(1:30PM – 2:00PM)*
5. **Director’s Discussion** – All *(2:00PM – 3:00PM)*
   1. Future of EDA – Mia Bryd, Sean Washington
      1. Marketing (Visibility, Website, Annual Report)
      2. Programming
      3. Transformational Projects vs Community Projects

**Future Items:**

* Next meeting(s)
  + December 7th, 2022?
  + Christmas Gathering?