

ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF NORFOLK  
Meeting Minutes

The Economic Development Authority of the City of Norfolk called, and held, its regular monthly meeting on Wednesday, May 1, 2024, at 12:01 PM, 4th floor of the Dominion Tower, 999 Waterside Drive, Suite 415 Norfolk, Virginia 23510.

**DIRECTORS PRESENT:**

Jeffrey Brooke – Chair  
Morgan Whayland – Vice Chair  
Kim Brown (arrived at 12:25 PM)  
Jaeson Dandalides  
Richard Ottinger  
Henri Patten  
Simon H. Scott  
Antonio Sisco  
Carter Smith  
John Garrett

**STAFF PRESENT:**

Sean Washington – Executive Director  
Robert Sharak – Assistant Executive Director  
Mike Paris- Secretary-Treasurer  
Dawn Ryan – Assistant Secretary-Treasurer

**COUNSEL PRESENT:**

Barry Hunter – Kaufman & Canoles, P.C.

**ABSENT DIRECTORS:**

George Polizos

**GUESTS:**

Amy Diggins – Department of Economic Development  
Mia Byrd - Department of Economic Development  
Kendall Lawson - Department of Economic Development  
Peter Schrider- Department of Economic Development  
Larry Pendleton- City of Norfolk Planning Commission  
Trevor Metcalfe- The Virginia Pilot

## **MEETING CALLED TO ORDER**

Chairman Brooke called the meeting to order at 12:01 PM and thanked the Directors present for attending.

## **MINUTES**

Chairman Brooke asked the Directors to review the minutes of the April 10<sup>th</sup> meeting. There being no comments or corrections, Chairman Brooke entertained a motion to approve the minutes as presented. Director Ottinger moved to approve the minutes, which was seconded by Director Sisco and unanimously approved by the Directors. (Vote 9-0-0).

## **DIRECTORS REPORT**

Mr. Washington formally announced Mr. Michael Paris as Assistant Director of Economic Development for the City. Mr. Washington then yielded the floor to Mr. Paris to provide the financial updated. Mr. Paris stated that he anticipated receiving Bond revenue at the end of the fiscal year. (Attachment # 2) Director Dandalides inquired as to the status of the Rosna Theater and if payments were still being made. Mr. Washington informed the Board that Economic Development still carries the insurance which is expected to be transferred to the City in June. Mr. Washington then provided a recap of the City Council retreat, noting that there has been discussion of disposing of unused property and of the City's financial position as it relates to Bond revenue. Mr. Washington then provided a recap from State of The City, noting the announcement of proposed improvements to the Chrysler and the Scope Arena. Mr. Washington also stated that Military Circle and MacArthur Mall redevelopments were part of the presentation. (Attachment #1).

(Director Brown arrived at 12:25 PM). Director Morgan inquired about the timing of the analysis on Military Circle Mall in response to the RFP and requested a timeline on Military Circle Mall reports.

Mr. Sharak then provided a summary of Fairwinds Landing's desire to obtain a grant under the EPA's Clean Ports Program and the EDA's proposed role as a Statutory Partner. Director Sisco moved to approve the Resolution authorizing the EDA's participation as an Eligible Entity in the EDA's Clean Ports Program, which was seconded by Director Brown and unanimously approved by the Directors (Vote 10-0-0).

**CLOSED SESSION**

Director Scott presented the following motion for consideration by the Board, which motion was seconded by Director Brown and unanimously approved by roll call vote:

“Mr. Chairman, I move that the Directors of the Economic Development Authority of the City of Norfolk convene in a closed meeting pursuant to Section 2.2-3711. A.3 of the Code of Virginia for the purpose of discussion and consideration of the disposition of publicly held real property where discussion in an open meeting would adversely affect the Authority's bargaining position or negotiating strategy”.

Roll Call Vote: Director Smith, Director Scott, Director Whayland, Director Brooke, Director Patten, Director Brown, Director Sisco, Director Dandalides, Director Ottinger, and Director Garrett. (10-0-0)

After reconvening in open meeting, the Directors unanimously approved the following certification:  
“The Directors of the Economic Development Authority of the City of Norfolk certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting by the Directors of the Authority.”

Roll Call Vote: Director Smith, Director Scott, Director Whayland, Director Brooke, Director Pattern, Director Brown, Director Sisco, Director Dandalides, Director Ottinger, and Director Garrett. (10-0-0)

**CLOSING**

Chairman Brooke ended the meeting with announcements and adjourned the meeting at 1:11 PM.

Approved by  (Jeffrey Brooke, Chairman)

Attachments:

- 1. Director’s Report – Presentation
- 2. Financial Report/Statement